

# CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No. – 34/2024-25

Dated: 08/10/2024

## **Short Notice Inviting Quotation for Miscellaneous equipment and devices required for Social Media Committee of CNLU**

There is an urgent requirement of Miscellaneous equipment and devices required for the **Social Media Committee of CNLU** as per specifications mentioned at Annexure III. Interested quotationers, who have such equipment and devices in their ready stock, are hereby requested to provide the rates for the same along with documents as mentioned in Annexure-II latest by **18<sup>th</sup> October 2024 up to 01:00 pm. Quotation will be open on the same day at 01: 30 pm.**

### **Scope of work**

**Supply & installation of Miscellaneous equipment and devices as per specifications mentioned at Annexure II.**

### **Eligibility**

Eligibility terms for intending quotationer are as follows:

- ❖ Retailers having documents as per **Annexure-I** are eligible to participate in this NIQ.

### **Terms & Conditions**

1. All the documents, annexed with technical quotation, should be duly signed, stamped and indexed properly.
2. Manner of submission of the Quotations:
  - A. Quotation (Annexure-I, II & III along with required documents) in Envelope and write “NIQ No.-34/2024-25, dated 08/10/2024 for Supply & Installation of miscellaneous equipment and devices for Social Media Committee Office” at upper part of Envelope and Sealed Quotation should be either dropped in the Quotation Box at University Office or be sent by Post at the address “Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001” so as to reach by the due date and time i.e., 18/10/2024 up to 01:00 pm.
3. Incomplete quotations are liable for rejection. No responsibility will be taken for postal delay or non delivery/ non-receipt of Quotation documents. Quotation will be opened on the same day at 01:30 pm in the chamber of Registrar.
4. Warranty of the products should be as per OEM norms and effective from the date of successful installation.
5. Documents as mentioned in Annexure I are mandatory. Quotationer should annex all the copy of Genuine documents otherwise their quotation shall be declared non responsive.
6. Quotationer or their authorised representative will remain present during the opening of quotation.
7. The price will remain firm and fixed during the pendency of the contract. It will not vary on any account whatsoever.
8. **Quotation will be valid up to 30/10/2024**
9. **Amendment of Quotation Document.**
  - a. At any time prior to the last date for receipt of quotations, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Quotationer, modify the Quotation Document by an amendment.
  - b. The amendment will be notified through the official website of Chanakya National Law University for all the prospective Quotationers.
  - c. In order to afford prospective quotationer reasonable time in which to take the amendment into account in preparing their quotations, the Client may, at its discretion, extend the last date for the receipt of the Quotations.
10. **Chanakya National Law University reserves the right to withdraw / cancel / amend the quotation at any stage without assigning any reason whatsoever.**
11. **Clarification regarding contents of the quotations:**

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- a. During evaluation and comparison of quotations, the Buyer may, at its discretion, ask the quotationer for clarification of his quotation. The request for clarification will be given in writing and no change in prices or substance of the quotation will be sought, offered or permitted. No post-quotation clarification on the initiative of the quotationer will be entertained.
- b. The University will be at liberty to involve any expert or team of experts in evaluating the quotation for completing the entire tender process.

## **12. Opening of Quotation:**

- a. Tenders shall be opened in the presence of the members of the concerned committee and representatives of the quotationers who wish to be present.

## **13. Acceptance Certificates:**

- a. Upon the successful completion of the installation, the receipt of deliverables, and the satisfaction of the purchaser with the system's performance, an acceptance certificate, signed by both the supplier and a representatives / concerned committee of the purchaser, will be issued. The date on which this certificate is signed will be considered the official date of the successful installation of the systems.

## **14. Settlement of Disputes**

- a. In the event of any dispute, controversy, or claim arising in relation to or in connection with the Purchase Order (P.O.), it shall be subject to the exclusive jurisdiction of the courts in Patna.

**15.** Quantity of equipment and devices mentioned in Annexure-II may vary as per the requirements.

## **16. Payment Terms :**

Payment for Goods shall be remitted in Indian Rupees, as outlined below:

- A. **Payment:** Payment shall be made after the issuance of the Acceptance Certificate.
- B. **Deductions :** Statutory deduction as applicable.

**Registrar,  
CNLU, Patna**

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**Annexure-I**

## **CHECK LIST (SHOULD BE ATTACHED QUOTATION DOCUMENT)**

<b>Sr. No.</b>	<b><u>Description</u></b>	<b><u>Remarks</u></b>
1	Name of the Firm	
2	Address with contact number, FAX, E-mail of the Firm	
3	PAN No., GST details Attach copy of PAN card & GST Certificate	
3	Brochure of Equipment and devices	
4	Firm's Bank Account Details with Bank Name, Address and IFSC / RTGS codes	

I / We hereby declare that information furnished above is true and correct and the documents annexed are genuine.

Signature of the Quotationer / Authorized Signatory

Name of the Quotationer

Seal of the Quotationer

Place

Date

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## Annexure-II

Sr. No.	Tentative Specification	Warranty	Quoted make and Model	Quantity
1.)	24-70mm f/2.8 for Canon EF mount Lens			1
2.)	20000mAh Powerbank, 22.5W Fast Charging, Triple Output (2 USB & 1 Type C) with cable			1
3.)	Type A USB3.2 Gen2 Camera Card Reader			1
4.)	45W Max, Smart Ic, Type C Pd 3.0, 3X USB, Charging adaptor			1
5.)	High Speed Micro HDMI to HDMI cable (NOT Micro-USB) with Ethernet (6 feet / 1.8 Meters) for camera			2
6.)	Super fast C-2 C, USB - C . Cable			3
7.)	Over the ear Headphones with Noise Cancelling Technology for video editing			1
8.)	Memory Card Case Box Keeper Carrying Holder Storage Organizer 36 Slots for SD Card			1
9.)	Omen Backpack, 15.6 inch, 20L Capacity, Water Resistant, Padded Laptop bag			1
10.)	Reversible Protective 15.6-inch Geo Laptop Sleeve			1
11.)	Camera Cleaning Travel Kit			1
	Sensor Cleaning Swabs for APS-C Sensors of DDR DSLR or SLR Camera			1
12.)	USB Powered Laptop Cooling Pad			1
13.)	Moisture absorption gel for lens			500 gm
14.)	Green curtain with frame			1

Name of the Quotationer

Seal of the Quotationer

Place

Date

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**Annexure-III**

**(To be printed on the LetterHead of Quotationer)**

To,  
The Registrar  
Chanakya National Law University,  
Nyaya Nagar, Mithapur, Patna-1

Subject : Quotation for NIQ No.- 34/2024-25, dated 07/10/2024

Dear Sir,

With reference to aforementioned subject, please find our best rate for supply & installation of equipment and devices as mentioned in

Annexure-II:

Sr. No.	Equipment and devices	Quantity	Unit Rate with GST	Amount with GST	Quoted make and Model
1.)	24-70mm f/2.8 for Canon EF mount Lens	1			
2.)	20000mAh Powerbank, 22.5W Fast Charging, Triple Output (2 USB & 1 Type C) with cable	1			
3.)	Type A USB3.2 Gen2 Camera Card Reader	1			
4.)	45W Max, Smart Ic, Type C Pd 3.0, 3X USB, Charging adaptor	1			
5.)	High Speed Micro HDMI to HDMI cable (NOT Micro-USB) with Ethernet (6 feet / 1.8 Meters) for camera	2			
6.)	Super fast C-2 C, USB - C . Cable	3			
7.)	Over the ear Headphones with Noise Cancelling Technology for video editing	1			
8.)	Memory Card Case Box Keeper Carrying Holder Storage Organizer 36 Slots for SD Card	1			
9.)	Omen Backpack, 15.6 inch, 20L Capacity, Water Resistant, Padded Laptop bag	1			
10.)	Reversible Protective 15.6-inch Geo Laptop Sleeve	1			
11.)	Camera Cleaning Travel Kit	1			
	Sensor Cleaning Swabs for APS-C Sensors of DDR DSLR or SLR Camera	1			
12.)	USB Powered Laptop Cooling Pad	1			

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13.)	Moisture absorption gel for lens	500 gm			
14.)	Green curtain with frame	1			
<b>Total amount with GST in Rupees</b>					
<b>Total amount with GST in words</b>					

Yours Sincerely

Authorised Signatory of the Quotationer

Seal of the Quotationer

Place

Date