

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlu.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. 29/2023-24

Date: 09.11.2023

NOTICE INVITING TENDER

Through e-procurement mode only <https://eproc2.bihar.gov.in>

Chanakya National Law University, Patna invites bids Under two Bid System (Technical and Financial) from eligible experienced and reputed firms / manufacturers / bidders registered in any appropriate Government Organization / PSUs for execution of works as given below:-

1.	Name of the Work	:	Supply of Chairs for Classroom and Library
2.	Estimated Cost	:	NIL
3.	Cost of Document (Non-Refundable)	:	Rs. 5000/- (Rs. Five Thousand) Only.
4.	Earnest Money Deposit	:	Rs. 100000/- (Rs. One Lakh) Only.
5.	Tender Processing Fee	:	As per Eproc2 website
6.	Time of Completion	:	30 Days
7.	Bid start Date	:	09.11.2023 from 05:00 pm.
8.	Date of Pre-bid meeting	:	23.11.2023 (Offline) at the Chamber of Registrar, CNLU, Patna at 02:30 pm.
9.	Last Date & Time for Uploading of bids	:	30.11.2023 till 03:00 pm.
10.	Date & Time of Opening of Technical Bids	:	30.11.2023 at 04:00 pm.
11.	Date & Time of Opening of Financial Bids	:	Will be intimated later
12.	Place of Opening of Bid	:	Registrar's Chamber
13.	Periods of Bids Validity	:	60 days
14.	Officer inviting Bids	:	The Registrar, CNLU, Patna.
15.	For participation in E-tendering proc. The contractor shall have to get themselves registered to get User ID, Password & Digital Signature. This will enable accessing the website https://eproc2.bihar.gov.in & download / Participate in E-Tender.		
16.	The tender document can be obtained through our website https://eproc2.bihar.gov.in & https://www.cnlu.ac.in		
17.	(i) Bid Processing Fee to be paid through online mode i.e., Internet payment gateway (Credit/Debit Card), Net Banking, NEFT/ RTGS. (ii) Bids along with necessary online payments must be submitted through e-procurement portal https://eproc2.bihar.gov.in before the date & time specified in the NIT. (iii) The department does not take any responsibilities for the delay /Non availability of internet connection, Network Traffic / Holidays or any other reasons."		
18.	Bid Document cost should be paid as https://eproc2.bihar.gov.in		
19.	Earnest Money Deposit (EMD) shall have to be paid through e-payment.		
20.	The authority shall have to right to reject the bid without assigning any reason what so ever. For any information department Contact No. 0612-2352300 may be used.		
21.	For queries and clarifications, if any send e-mail to registrar@cnlu.ac.in		
22.	For support related to the e-tendering process, bidders may contact "e-procurement HELP DESK, mjunction services limited RJ Complex, 2 nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. -Shastri Nagar, Patna-800014, Bihar, Contact No. 18005726571		

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Eligibility Criteria:

1. Scan of duly signed & stamped scan of document in which Name of the Firm, Address with contact number, FAX, E-mail of the Firm and Firm's Bank Account Details with Bank Name & Address and IFSC / RTGS codes mentioned.
2. Scan of updated valid registration certificates of registered under Indian Companies Act 1956 / Partnership Act or Proprietorship / Registered with MSME / Authorised Agency / Manufacturer for supply of Chairs.
3. The firms participating in the tender must have **PAN, GST Registration**. The documentary proof of PAN and GST registration certificate is to be uploaded with the Technical Bid.
4. Firms having **minimum experience of 10 years** in the relevant field, i.e., in manufacturing and supplying of furniture items in reputed Institution i.e., National Law University (NLU), Indian Institute of Management (IIM), National Institute of Technology (NIT), Indian Institute of Technology (IIT) / Central / State Universities/ Government organization including public sector undertaking and having the requisite competence/capacity to do/handle the jobs relating to the supply of Chairs efficiently and effectively are eligible to participate in the tender process.
5. Performance certificates of last five years issued by reputed institutes and PSUs should be uploaded (For Financial Years i.e. 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23).
6. The firm must have average annual turnover of Rs. 5.00 Crore per annum during the last 3 financial years. i.e. FY 2020-21, 2021-22 & 2022-23. Documents in support of turnover (along with Income Tax Returns, Profit & Loss Statement, Balance Sheet and Audit Report/Tax Audit Report of the relevant years) must be uploaded with the tender.
7. The firm must have experience of having successfully undertaken at least one single work order related to supply of Chairs, valued not less than Rs.30.00 lakhs of previous last three years in Government / Education Institution / University / Autonomous organizations or Public Sector Undertakings. Copy of work orders along with satisfactory performance certificate from competent authority should be uploaded by Quotationer.
8. **Cost of tender fee: Rs. 5,000.00 (Rupees Five Thousand Only)** and should be submitted through e-payment mode. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.
9. **EMD Cost: Rs. 1,00,000/- (Rupees One Lakh only)** should be submitted through e-payment mode. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.
10. **Tender processing fee: As per Eproc2 website.**
11. Scan copies of IT return of last three financial years.
12. Scan of audited profit & loss account & balance sheet of financial year 2019- 20, 2020-21 and 2021-22.
13. Scan Copy of valid ISO 9001:2015, 45001:2015 certificate.
14. Scan Copy of latest GreenPro and Green Guard Certificate.
15. Scan copy AIOTA Compliance and BIFMA Level 3 Compliance Certification

16. Payment Terms:

- a) No advance payment will be made in any case.
- b) Payment will be released after successful Supply of Chairs to CNLU, Patna within 30 days' subject to submission of Invoice/Bill with all relevant documents like warranty certificate, validity, etc.
- c) TDS and any other statutory obligation as applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from Service Provider's bills.

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(Sign. with Seal of the Bidder)

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- d) Successful bidder shall enter into the agreement on **Rs. 1,000.00 (Rupees One Thousand) non judicial stamp paper** within **Ten (10) working days** from the **date of work order**.
- e) Performance security shall be **5% (Five Percent)** of the total agreement value. EMD shall be adjusted in amount of performance security. Successful bidder can deposit amount of performance security after deducting amount of EMD in form of **NEFT / RTGS/ DD in favour of Registrar CNLU valid for a period of 60 days beyond the contract liability period of Three Years** for performance security at the time of agreement.
- f) Performance Security will be refundable after 60 days of successful completion of contract period i.e., Three (3) Year.
- g) The EMD shall stand forfeited if a bidder withdraws or amends the bid/tender, or in case successful bidder fails to sign or accept the contract within the stipulated period. No interest will be payable on this amount. The EMD shall also stand forfeited in the event of premature withdrawal of the tender(s) by any of the bidders.

17. Warranty & Support:

- a) The items supplied should carry the warranty of at least 03 (three) years. The successful bidder should submit the Warranty Certificate at the time of delivery of the Chairs.
- b) The defects, if any, during the guarantee / warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, freight, local taxes, if any, and should be borne by the Bidder at his own cost.
- c) The Bidder should arrange for service support during warranty period within three days from lodging of complaint.

18. Delivery Schedule:

- a) The successful Bidder should complete the Supply of Chairs to CNLU, Patna within 45 days from receipt of the Purchase Order.
- b) In case, the firm fails to complete the work within specified period, applicable penalties would be levied to the supplier/vendor. The decision of the competent authority in the matter of penalties would be final and binding.

19. Repeat Order Clause:

CNLU, Patna shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/successful completion of the work and also with the same terms & conditions of the Tender. In extra-ordinary circumstances, repeat order shall be placed within 1 (one) year. It would be entirely at the discretion of the buyer (CNLU, Patna) to place the repeat order or not.

20. Penalty Clause:

The successful bidder, has to supply the items, within specified period from the award of the supply order, failing which a penalty of 0.5% of the contract value per day for delay of each day subject to maximum of 10%, would be deducted from the final bill.

21. Removal of Rejected Goods and Replacement:

If upon deliver, whether inspected and approved earlier or otherwise the material/items is not in conformity with the specifications the same shall be rejected by the Purchaser or his duly authorized representative and notification to this effect will be issued to the Vendor normally within 30 days from the date of receipt of the material at the work/site/office. The Supplier shall arrange removal of the rejected items within 15 days of the notice of rejection failing which the owner shall be at liberty to dispose off such rejected items in any manner as he may think fit. All expenses incurred by the Owner in disposing off the rejected items including money paid to the Supplier shall be recoverable from the Supplier.



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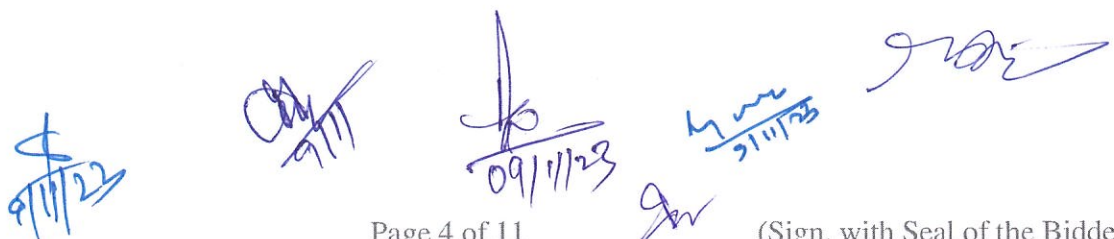
Date: 09.11.2023

22. Terms and Conditions:-

- a) Quotationer can quote the rate for the work mentioned in 'Scope of Work as per Annexure-I.'
- b) Tender document shall not be acceptable through post, courier or any offline mode. However, after submission of e-tender document, the hard copy of the same shall be submitted to the Registrar, Chanakya National Law University, Patna-01 within stipulated date and time. Interested bidders are advised to submit the bid only through our e-Tendering portal.
- c) Scanned documents as mentioned in Eligibility criteria is mandatory as per Annexure-II. Bidder should upload all the scan of Genuine documents otherwise their technical bid shall be declared non responsive.
- d) Original document of Affidavit as per Annexure-III should be submitted by bidder during opening of Technical Bid.
- e) Quotationer or their authorized representative shall remain present during the Pre-Bid meeting and at the time of opening of Technical Bid and bidders whose technical quotation is declared responsive shall remain present at the time of opening of Financial Bid.
- f) Incomplete bid and bid without genuine documents are liable for rejection. No responsibility will be taken for any type of technical glitch while online submission of bid.
- g) Notwithstanding anything to the contrary in this document, the Chanakya National Law University is not bound to accept the lowest quotation and reserves the right to accept or reject any quotation, to reject quotations for some or all items and to cancel the bidding process at any time prior to the award of contract, without assigning any reason whatsoever.
- h) The tender application without complete documents/information shall not be considered. No documents / information will be taken after the stipulated date and time.
- i) The firm will be entirely responsible for any loss caused to CNLU, Patna or to any other CNLU, Patna property as result of negligence or carelessness of the firm. The firm should make good the financial or any other losses caused to /suffered by CNLU, Patna on this account. In case of the security deposit falls short or found to be insufficient to meet/adjust the loss thus incurred by CNLU, Patna, the balance, as may be necessary, shall be recovered from the contractual charges due to the firm. The decision of CNLU, Patna in the context shall be final and binding on the contractor.
- j) The contract Awardee firm has to ensure that it fulfills all the requirements as per tax laws and other laws applicable to his firm business. CNLU, Patna will not be liable for any violation of any laws/rules & regulations on the contractor and his firm.
- k) Bids from Joint Ventures are not acceptable.
- l) The Bidder must mention page number on every document submitted, otherwise, the document will be similarly rejected.

23. Amendment of Quotation Document:

- a) At any time prior to the last two days for receipt of quotations, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Quotationer, modify the Quotation Document by an amendment.
- b) The amendment will be notified through official online portal of Chanakya National Law University for all the prospective Quotationers.
- c) In order to afford prospective quotationer reasonable time may to take the amendment into account in preparing their quotations, the University may, at its discretion, extend the last date for the receipt of the Quotations.



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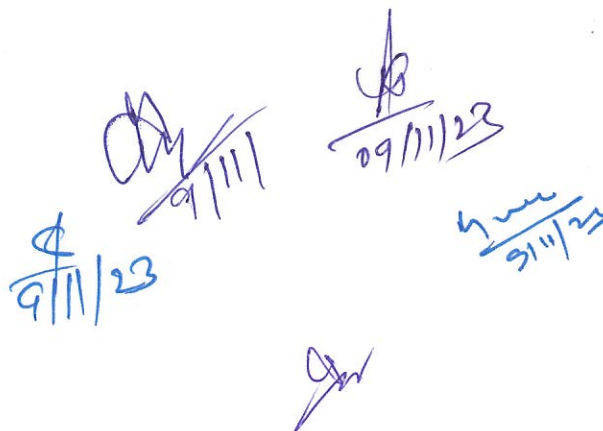
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24. Chanakya National Law University reserves the right to withdraw / amend the quotation at any stage without assigning any reason whatsoever. **In case of cancellation of tender, the tender fee will not be refunded.**
25. Clarification regarding contents of the quotations: During evaluation and comparison of quotations, the University may, at its discretion, ask the quotationer for clarification of his quotation. The request for clarification will be given in writing and no change in prices or substance of the quotation will be sought, offered or permitted. No post-quotation clarification on the initiative of the quotationer will be entertained. Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
26. If there is an ambiguity in the interpretation of any terms and conditions of the tender, the final explanation given by CNLU, Patna shall be binding on all bidders.
27. In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Hon'ble Vice-Chancellor, CNLU, Patna shall be final.
28. The Laws of India shall govern the Contract. All disputes shall be decided within Jurisdiction of Hon'ble Patna High Court.
29. If the work is found unsatisfactory or, if firm dishonour the contract, the security money may be forfeited and the job may be entrusted to another firm without giving any notice to the contractor. In this regard the decision of CNLU, Patna will be final and binding on the contractor.

(REGISTRAR)
CNLU, Patna





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Annexure-1

1. SCOPE OF WORK AND TERMS & CONDITIONS

The approximate number of furniture items and their specification proposed to be procured are indicated below:-

Sl. No.	Description of items to be supplied	Image	Qty.
1	<p>Supplying and Fixing of Student Chairs. The detailed specification of the Chair is as follows:</p> <p>Frame Details:</p> <ul style="list-style-type: none">• Frame Type - Cantilever• SS Tube Dia Grade-304- 25 mm.• Tube Wall Thickness - 1.4 mm• Tube Material SS Steel Tube Grade 304 with finishing police work. <p>Cushioning:</p> <ul style="list-style-type: none">• waterproof seat Ply thickness -15 mm• Waterproof Back Ply thickness -12 mm• Seat width - 485 mm• Seat Depth – 470 mm• Back Width – 480 mm• Back Height – 380 mm• Polyurethane moulded Foam Thickness in Seat – 60 mm• Polyurethane Foam moulded Thickness in Back – 40 mm• Foam Density in Seat – 45 D• Foam Density in Back – 35 D• Fabric should be 100% Polyester. Fabric should be 475 grams per linear metre. Fabric should be excess of 90000 cycles martindale abrasion tester at 12 KPA pressure. Fabrics flammability should be BS EN 1021 -1: 1994 (Cigarette) BS 7176: 1995 Low Hazard. <p>Overall Dimensions:</p> <ul style="list-style-type: none">• Seat Height from floor – 510 mm• Back Height from Seat – 430 mm• Back Height from floor – 845 mm• Armrest Material – PU Handle to be fixed with frame.• Armrest Height from seat – 205 mm.• Armrest Height from floor – 680 mm.• Armrest Length – 320 mm.• Armrest Width – 45 mm.• Overall Chair Depth – 665 mm.• Overall Chair Width – 550 mm		1500 Piece

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GREENGUARD Certification

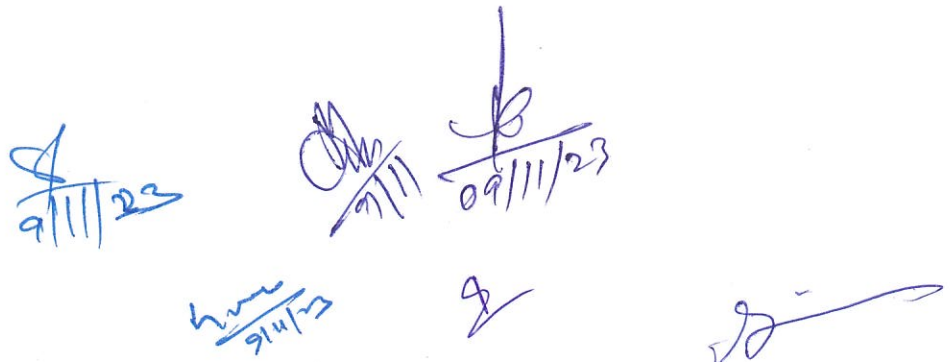
- GREENGUARD Certification is the first voluntary North American product emissions certification created specifically for commercial building products. This certification verifies that products meet stringent chemical emission limits originally developed as purchasing specifications for commercial building products for the U.S. Environmental Protection Agency (EPA) the State of Washington. GREENGUARD Certified products are compliant with stringent emission levels for over 360 VOCs, plus a limit on the total of all chemical emissions combined (TVOC). Furniture products that are GREENGUARD Certified are also compliant with the BIFMA X 7.1 standard.
- GREENGUARD Certification Program tests building materials, furnishings, furniture, etc. for chemical emissions (VOCs, formaldehyde, etc.) by applying Dynamic Environmental Chambers. GREENGUARD certified products can be searched in SPOT (the UL sustainable product database) and will not pollute indoor air quality.

AIOTA Certification for Ergonomically Designed Products

1. AIOTA Certification for Ergonomic Suitability of the Ranges of Furniture is applicable for the Original Furniture Manufacturing Industries only.
2. AIOTA certification will specifically be for the Ergonomic Suitability, Safety and Comfort for the users.
3. Registration with AIOTA is mandatory for all industries desiring to certify the ranges of furniture being manufactured. It is necessary to submit the duly filled prescribed Request Form for Registration. The Request Form may be downloaded from AIOTA Website.
4. AIOTA Certification for Ergonomic Suitability of the Ranges of Furniture is provided only on the recommendation of designated Inspection Committee comprising of a minimum of two members after completion of the requisite procedures of inspection in accordance with Certification Guidelines

BIFMA e3-2008 Standards

The BIFMA e3-2008 business and institutional furniture sustainability standard is the first fully transparent, multi-attribute furniture sustainability standard addressing material utilization, energy and atmosphere impacts, human and ecosystem health and social responsibility. Manufacturers evaluating products to the BIFMA e3 sustainability standard and undergoing an independent, third-party certification process can achieve the level™ conformance mark. It gives manufacturers a methodology to present the environmental characteristics of their products in a clear, easily understood manner and allows customers to make informed choices about commercial furniture that exceed single attribute eco-certifications



Handwritten signatures and dates in blue ink, including dates like 9/11/23 and 09/11/23.

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Annexure-II

CHECKLIST PROFORMA

(Copies of all documents are required to be uploaded in the Technical Bid on the Tender Portal)

Note: The documents to be uploaded should be legible. In case the uploaded documents are not readable, the tender cannot be examined and the Technical Bids can be rejected, thereby rejecting the Tender of that firm.

Sl. No.	Details	Documents Submitted Yes/No	Page No.
1.	Scan of duly signed & stamped scan of document in which Name of the Firm, Address with contact number, FAX, E-mail of the Firm and Firm's Bank Account Details with Bank Name & Address and IFSC / RTGS codes mentioned.		
2.	Scan of updated valid registration certificates of registered under Indian Companies Act 1956 / Partnership Act or Proprietorship / Registered with MSME / Authorised Agency / Dealer / Manufacturer for supply of Chairs.		
3.	The firms participating in the tender must have PAN, GST Registration . The documentary proof of PAN and GST registration certificate is to be uploaded with the Technical Bid.		
4.	Firms having minimum experience of 10 years in the relevant field, i.e., in manufacturing and supplying of furniture items in reputed Institution i.e., National Law University (NLU), Indian Institute of Management (IIM), National Institute of Technology (NIT), Indian Institute of Technology (IIT) / Central / State Universities/ Government organization including public sector undertaking and having the requisite competence/capacity to do/handle the jobs relating to the supply of Chairs efficiently and effectively are eligible to participate in the tender process.		
5.	Performance certificates of last five years issued by reputed institutes and PSUs should be uploaded (For Financial Years i.e., 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23).		
6.	The firm must have average annual turnover of Rs. 5.00 crore per annum during the last 3 financial years. i.e. FY 2020-21, 2021-22 & 2022-23. Documents in support of turnover (along with Income Tax Returns, Profit & Loss Statement, Balance Sheet and Audit Report/Tax Audit Report of the relevant years) must be uploaded with the tender.		
7.	The firm must have experience of having successfully undertaken at least one single work order related to supply of Chairs, valued not less than Rs.30.00 lakhs of previous last three years in Government / Education Institution / University / Autonomous organizations or Public Sector Undertakings. Copy of work orders along with satisfactory performance certificate from competent authority should be uploaded by Quotationer.		
8.	Cost of tender fee: Rs. 5,000.00 (Rupees Five Thousand Only) should be submitted through e-payment mode. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.		

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(Sign. with Seal of the Bidder)

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Sl. No.	Details	Documents Submitted Yes/No	Page No.
9.	EMD Cost: Rs. 1,00,000/- (Rupees One Lakh only) should be submitted through e-payment mode. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.		
10.	Tender processing fee: As per Eproc2 website.		
11.	Scan copies of IT return of last three financial years.		
12.	Scan of audited profit & loss account and balance sheet of financial year 2019- 20, 2020-21 and 2021-22.		
13.	The bidder should preferably have valid ISO 9001:2015, 45001:2015 certificates.		
14.	Latest GreenPro and Green Guard Certificate		
15.	AIOTA Compliance and BIFMA Level 3 Compliance Certification.		

Note: The Bidder must mention page number on every document submitted, otherwise, the tender document will not be considered.

Handwritten signatures and dates:
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Handwritten signature:

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Annexure -III

I / we declare

Declaration by Quotationer on a non-judicial stamp paper of value Rs. 100/-

That my/our company namely

.....has not been black listed by any Government / Non-Government Organisation nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us.

that all the terms & conditions , scope of work & eligibility criteria of NIQ No.29/2023-24 dated 09.11.2023 are acceptable to me / us.

that the documents annexed along-with the quotation are genuine and not tampered by me / us while copying. If my / our declaration above found fake or forged then:

- my quotation document shall be rejected
- Letter of Intent / Purchase Order / Agreement, if issued, shall be cancelled and
- FIR shall be inflicted against my / our company / firm by the University.

Signature of the Quotationer / Authorized Signatory (Name & Designation)Seal of the Quotationer

Place:

Date:

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Financial Bid

Bill of Quantity (BOQ)

Sl. No.	Description of items to be supplied	Image	Qty.	Rate	Total Amount
1	<p>Supplying and Fixing of Student Chairs. The detailed specification of the Chair is as follows:</p> <p>Frame Details:</p> <ul style="list-style-type: none"> • Frame Type - Cantilever • SS Tube Dia Grade-304- 25 mm. • Tube Wall Thickness - 1.4 mm • Tube Material SS Steel Tube Grade 304 with finishing police work. <p>Cushioning:</p> <ul style="list-style-type: none"> • waterproof seat Ply thickness -15 mm • Waterproof Back Ply thickness -12 mm • Seat width - 485 mm • Seat Depth – 470 mm • Back Width – 480 mm • Back Height – 380 mm • Polyurethane moulded Foam Thickness in Seat – 60 mm • Polyurethane Foam moulded Thickness in Back – 40 mm • Foam Density in Seat – 45 D • Foam Density in Back – 35 D • Fabric should be 100% Polyester. Fabric should be 475 grams per linear metre. Fabric should be excess of 90000 cycles martindale abrasion tester at 12 KPA pressure. Fabrics flammability should be BS EN 1021 -1: 1994 (Cigarette) BS 7176: 1995 Low Hazard. <p>Overall Dimensions:</p> <ul style="list-style-type: none"> • Seat Height from floor – 510 mm • Back Height from Seat – 430 mm • Back Height from floor – 845 mm • Armrest Material – PU Handle to be fixed with frame. • Armrest Height from seat – 205 mm. • Armrest Height from floor – 680 mm. • Armrest Length – 320 mm. • Armrest Width – 45 mm. • Overall Chair Depth – 665 mm. • Overall Chair Width – 550 mm 		1500 Piece		
					Total Amount without GST
					Add GST @
					Total Amount including GST

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